Peer Advisor Application

Tutoring Center
Wilson Library 280, (360) 650-3855
www.wwu.edu/tutoring
tutoring.center@wwu.edu

Date ____________________

APPLICANT INFORMATION

Preferred Name ____________________________ Major(s)/Minor ____________________________
Preferred Pronouns ____________________________ WWU GPA* ____________________________
☐ Check here if your preferred name is different from legal name

Expected graduation date ____________________________
W# ____________________________ Number of work hours per week desired ____________________________

Phone ____________________________ Are you currently eligible for Work Study? ☐ Yes ☐ No
E-mail ____________________________ If yes, have you accepted it for this year? ☐ Yes ☐ No

Please list the languages that you speak and your level of proficiency in each (Beginner, Conversational, Advanced)
________________________________________________________

How did you hear about this position? (check all that apply)
☐ Letter or e-mail from Tutoring Center ☐ Professor recommendation ☐ Classroom announcement
☐ Student Employment Ctr. job posting ☐ Flyer in department building ☐ Flyer in residence hall
☐ Tutoring Center website ☐ Friend or classmate ☐ Other (specify): ______________

REFERENCES

Someone familiar with your academic performance, professionalism, and ability to work with others.

1. Previous employer or faculty member (recent transfer students may list faculty from another institution)
Name ____________________________ Phone (___) - ________ E-mail ______________
What is your relationship with this reference? ____________________________

2. Additional reference (non-family)
Name ____________________________ Phone (___) - ________ E-mail ______________
What is your relationship with this reference? ____________________________

SHORT ESSAY QUESTIONS

Answer the following questions on a separate page and attach to your application.

1. Describe the skills you would bring to the Tutoring Center and how you developed them. (See job description)

2. Describe academic techniques, and strategies you use to succeed in your courses. How do you deal with difficulties in a course?

3. Describe your experience with organizing projects and attending to details.

4. Describe your proficiency with various computer and networking applications (e.g., Office 365, Zoom, and related).

5. The tutoring center works with students from a variety of backgrounds. Reflect on a time when you used interpersonal skills to demonstrate cultural competence or sensitivity to differences.

6. What are your goals for the future? How would your work in this position help support those goals?

7. Extenuating circumstances: we know that you are more than a series of grades on your transcript. Are there any factors you would like us to consider when evaluating your GPA or grades in a specific quarter or course?

ACADEMIC HISTORY

1. Attach a current copy of your WWU Academic History from Web4U.

2. Attach a transcript from your previous college or university for any transfer credits; an unofficial copy is fine.
**WORK HISTORY**

*Please list your last four employers starting with the most recent, or attach a copy of your current resume.)*

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Describe any other relevant experience, training, work, or credentials: ____________________________

**WAIVER STATEMENT AND APPLICANT SIGNATURE**

I verify that my application information is complete and truthful. I give permission to the hiring committee to contact my references and review my University records as necessary.

Signature: ____________________________  Date: ________________