Date ______________________

APPLICANT INFORMATION

Preferred Name ___________________________ Major(s)/Minor ___________________________

Preferred Pronouns ________________________ WWU GPA* ___________________________

☐ Check here if your preferred name is different from legal name

Expected graduation date ___________________________

W# ___________________________ Number of work hours per week desired __________

Phone ___________________________ Are you currently eligible for Work Study? ☐ Yes ☐ No

E-mail ___________________________ If yes, have you accepted it for this year? ☐ Yes ☐ No

Please list the languages that you speak and your level of proficiency in each (Beginner, Conversational, Advanced)

How did you learn about this position? (check all that apply)

☐ Professor recommendation ☐ Tutoring Center letter/email ☐ Club or academic program

☐ Flyer in department building ☐ Tutoring Center ☐ Friend or classmate

☐ Classroom announcement ☐ Student Employment Ctr. posting ☐ Other (specify): ______________________

SUBJECT SPECIALTIES

List WWU courses which you are prepared to tutor, including your grade and instructor if applicable. If you list a course you can tutor but haven’t taken, describe how you acquired the related experience. (Add more on a separate sheet if needed.)

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course / Number(s)</th>
<th>Grade(s)</th>
<th>Instructor (if taken at WWU) or where taken</th>
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REFERENCES

Preferably someone familiar with your class performance, tutoring capabilities, and/or ability to work closely with others.

1. WWU faculty member (recent transfer students may list faculty from another institution)

Name ___________________________ Phone (____) - ______ E-mail ___________________________

What is your relationship with this reference? ___________________________

2. Additional reference (non-family)

Name ___________________________ Phone (____) - ______ E-mail ___________________________

What is your relationship with this reference? ___________________________

SHORT ESSAY QUESTIONS

Answer the following questions on a separate page and attach to your application.

1. Describe the skills you would bring to the Tutoring Center and how you developed them. (see Tutor job description)

2. Describe academic techniques, and strategies you use to succeed in your courses.

3. Describe how you deal with difficulties in a course.

4. Consider a student visiting the Tutoring Center who is having difficulty with a math course they are taking. How would you describe the strategies you currently use in your studies that might help them get through their difficulty?

5. The tutoring center works with students from a variety of backgrounds. Reflect on a time when you used interpersonal skills to demonstrate cultural competence or sensitivity to differences.

6. What are your goals for the future? How would your work in this position help support those goals?

7. Extenuating circumstances: We know that you are more than a series of grades on your transcript. Are there any factors you would like us to consider when evaluating your GPA or grades in a specific quarter or course?
**ACADEMIC HISTORY**

1. Attach a current copy of your WWU Academic History from Web4U.
2. Attach a transcript from your previous college or university for any transfer credits; an unofficial copy is fine.

**WORK HISTORY**

*Please list your last four employers starting with the most recent, or attach your current resume.*

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<th>Employer</th>
<th>Position</th>
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Job Duties:

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Job Duties:

Describe other tutoring-related experience, training, work, or credentials:

_________________________________________________________

_________________________________________________________

_________________________________________________________

**WAIVER STATEMENT AND APPLICANT SIGNATURE**

I verify that my application information is complete and truthful. I give permission to the hiring committee to contact my references and review my University records as necessary.

Signature: ____________________________  Date: _____________