



## WESTERN LIBRARIES

Faculty

Borrowing Materials: Loans, Fines & Fees

### Loan Period for Books: **180 days**

- Item Return Notice: 3 days before due date
- Due Notice: On due date
- Fines: \$0.50/day\*
- Recall Fines: \$1.00/day

### Loan Period for Regional and National Materials (Summit / InterLibrary Loan): **Varies**

- Item Return Notice: 3 days before due date
- Due Notice: On due date
- Book Fines: \$0.50/day
- Media Fines - \$1.00/day

### Loan Period for Videos & AV Materials: **7 days**

- Item Return Notice: 3 days before due date
- Due Notice: On due date
- Recall Fines: \$2.00/day

### Loan Period for Journals: **7 days**

- Item Return Notice: 3 days before due date
- Due Notice: On due date
- Recall Fines: \$2.00/day

### Loan Period for Maps: **7 days**

- Item Return Notice: 3 days before due date
- Due Notice: On due date
- Book Fines: \$0.50/day
- Recall Fines: \$1.00/day

All items: Replacement Fee: \$75.00 (Additional Nonrefundable Processing Fee - \$15.00)

\* Fines only accrue on Daylight Lounge and Staff Picks items